

## **A DRAFT PROPOSAL**

**Between**

**Institute for Community and Development Studies (ICDS)**

**and**

.....

### **A Memorandum of Understanding**

#### **1] Introduction**

This document spells out the nature of association between Institute for Community and Development Studies (ICDS) and its associated organizations. On the world wide web, ICDS works from the platform of [www.partnershipventure.com](http://www.partnershipventure.com)

This document is a confirmation that ICDS is building a business association with .....*(name your organization)*

The associates/partners see themselves as working to promote community development as a key component of economic development strategy or economic development performance in various areas in the UK as well as countries and societies in other places.

#### **2] Institute for Community and Development Studies (ICDS)**

ICDS works with emerging community leaders who have the potential to engage in community development practice, and provide or develop workable partnership contracts or framework. ICDS offers skills in building partnerships for community development services, opportunities for building co-ventures, structures for career fostering,

and avenues into social enterprises/contracts to increase and sustain employment.

**3]** ..... (name your organization and describe what it does)

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**4] The objectives of the association are**

A] to mobilise the needed staff capacity to carry forward the work of providing

- i) structures for building partnerships for community development services
- ii) opportunities for building co-ventures
- iii) network for career fostering, and
- iv) avenues into social enterprises service-contracts, to increase and sustain employment.

B] .....  
.....  
.....

C] .....  
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.....

(put in your interests in associating with us, at sections B and C)

**5] Benefits**

This arrangement provides a wider support-base for the vocational, academic, professional and civic aspirations for citizens of the UK and other countries. The arrangement also provides a support base for those who seek to expand their sphere of involvement in developing countries or those who already have some work links with developing countries.

The association again provides teaching, placement, and research opportunities. In these ways, the arrangement helps to fulfill in a larger measure the Institute's original focus of equipping leaders to serve as community development catalysts, project managers, and development practitioners. The arrangement also helps to fulfill the objectives of ..... *(name your organization)* in its objectives to promote capacity building and improve access to resources.

The association will help many clients to establish themselves as development leaders for their local areas. The clients can also establish themselves a profitable career in community development practice.

## **6] Joint Enrichment Exercises**

The associates will jointly undertake the following (by an appropriate means):

- Streamlining processes
- Repositioning and refining products and services
- Generating new solutions to long-standing problems
- Developing continuous improvement programmes
- Increasing their collective market share
- Advancing on their collective creative experiences and insights

## **7] Accounting and Business Management**

Once a joint activity has been established, the parties shall appoint an Accounting and Business Manager to oversee the income and the expenditure in business activities being undertaken. He/She shall advise on business matters generally and act on instructions made jointly by the associates/parties

## **8] Business Meetings and Decisions**

While a joint activity is running, Business Meetings shall be held bi-weekly (by any appropriate means) to oversee business and assess the level of income and expenditure – and make decisions

accordingly. Business decisions shall be carried out by the Accounting and Business Manager.

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For ICDS

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Date

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For ..... (your organisation)

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Date